



TOWN OF ADAMS

BOARD OF SELECTMEN MEETING MINUTES

WEDNESDAY, September 7, 2016 – 7:00 PM
ADAMS TOWN HALL, 1st FLOOR, ADAMS, MA 01220

On the above date the Board of Selectmen and held a meeting at the Adams Town Hall at 7:00 p.m.

Chairman Jeffrey Snoonian presided the meeting. Present were Vice Chairman, Arthur Harrington, Members Joseph Nowak, Richard Blanchard, and John Duval. Also in attendance were Town Administrator Tony Mazzucco and Town Counsel, Ed St. John III.

The Select Board Meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited.

READING OF MINUTES

- August 10, 2016
- August 17, 2016

Motion made by Member Nowak to waive the reading and approve the minutes for August 10, 2016 and August 17, 2016 as written

Second by Vice Chairman Harrington

Unanimous vote

Motion passed

PUBLIC COMMENT

Mike Poirot, on behalf of *Custom City Cycle*, requested to place a sign at the entrance to Bowe Field on Route 8, from 7:00 a.m. to 10:30 p.m. This is the 35th year for the Fall Run, which has raised approximately \$555,000 for Shriner's Children's Hospital to date. Registration begins at Bowe Field 8:00 a.m. to 10:30 a.m. and leaves at 11:00 a.m. sharp. The route is through Town to Mohawk Park in Charlemont. Bike Night will be held September 24th from 5:00 to 8:00 p.m. There will be a bike show, a 50/50 raffle, a Chinese auction, food and music. He thanked Chief Tarsa and the Police Department for their help and support, and the people of Adams for supporting them. Traffic will be stopped for approximately 35 to 40 minutes during the run.

Motion made by Member Blanchard to add to the agenda the sign placement request by the Fall Run

Second by Member Duval

Unanimous vote

Motion passed

Motion made by Vice Chairman Harrington to approve the placement of the sign at the entrance to Bowe Field on Route 8 for the Fall Run as requested

Second by Member Duval

Unanimous vote

Motion passed

TOWN CLERK'S OFFICE, ADAMS, MASS.
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2016 SEP 26 10:09 PM
TOWN CLERK



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Kathy "Skippy" Hines, School Nurse for Williamstown, gave an overview of her rescue work with dogs. Friday, November 4th at 7:30 p.m. at Hoosac Valley High School auditorium there will be a motivational speaking event by a colleague on military animals, regarding the book "A Dog Called Hope". Steve Caporizzo will be the Master of Ceremonies to promote the event and proceeds will benefit several local groups and the Pet Connection. Those interested can register and pay online or call Skippy Hines. Saturday, November 5th, at Bowe Field from 9:30 a.m. to 3:30 p.m. there will be an event supported by the Adams Arts Advisory Board, Susan B. Anthony and Justice Centers supporting "*Celebrating the Human Animal Bond for Optimal Wellness*". There will be people, animals, vendors, crafters, and food as well as a Blood Mobile, blood pressure screenings, a dental table. There will be an all-pet parade and a king and queen will be crowned. Fees are \$2 to enter the parade, and \$3 to enter the festivities. Parking is free, and attendance is complimentary to veterans. The proceeds of this event go to the Veterans, Kumar, and Ms. Hines' group. Craft or skills space are \$35 for a 10x10 space. Food vendors interested should contact Annmarie Belmonte.

Francie Anne Riley of the *Adams Arts Advisory Board* advised the first piece of public art is up for display along the Rail Trail on a privately owned mill. More pieces are forthcoming in the "Art along the Trail" project.

David Bissaillon of *ProAdams* advised that Columbus Day Weekend will be the 5th annual Ramblefest Weekend. He thanked the Board for their past work. He gave the highlights as Sunday, October 10th Sunday morning there will be a Half Marathon which will end at the Visitors Center, followed by Ramblefest 12:00 to 5:00 p.m. with food, bands and fun. Monday, October 10th is the Ramble with attention from J.K. Rowlings to add excitement.

OLD BUSINESS

Facility Use Request – Annemarie Belmonte, Bowe Field

The Facility Use Request that was previously tabled was reviewed. The request was for the Harvest Festival Event on Bowe Field October 22nd from 12:00 p.m. to 4:00 p.m., with an expected 500 to 800 people in attendance. The number of officers is still to be determined, and the applicant is waiting on a rider for insurance.

Motion made by Member Nowak to take the Facility Use Request off the Table

Second by Member Blanchard

Unanimous vote

Motion passed

Discussion ensued regarding whether there was a need for the Board to approve the event held on Bowe Field, which is leased to the Agricultural Fair. It was noted that if there is an approval of the One Day Liquor License on the field the Board would like to approve the use of the field as well, pending receipt of insurance. Liquor licenses must be approved by the Local Licensing Authority. Members expressed they would prefer to approve the event because there is an intent to have alcohol on the field during the event. Liability issues were discussed with Town Counsel, who explained that a defect on the field could be a Town liability but the user requirement to have insurance shifts the liability onto them.



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Chief Tarsa advised that as this is a first time event he needed more information before deciding how many officers would be needed. A minimum of two officers will be there, and all liquor licensees are required to provide a plan to have enough personnel to prevent underage drinking. The wrist band system is working well and reduces liability on both the licensee and on the venue.

It was noted that a future workshop discussion with the Agricultural Fair Commission would be appropriate and a possible amendment of the lease agreement if needed. Additionally, a discussion on Liquor Licenses for Non-Profits would be advisable as the Board may want to have a policy on this to have a uniform process going forward.

Motion made by Member Nowak to approve the use of Bowe Field for the Harvest Festival, October 22, 2016 from 12:00 p.m. to 4:00 p.m., pending receipt of proper insurance

Second by Member Blanchard

Unanimous vote

Motion passed

NEW BUSINESS

Parks Commission Requests

Chairman Snoonian requested the Board consider adding to the agenda two time sensitive items submitted by the Parks Commission; a request to approve Valley Street improvements and a request for approval of a 25' x 10' storage shed purchased by *Dana Labbee Basketball* and *Adams Cheshire Football*. Installation and landscaping would be the responsibility of the Town of Adams. The work would be minimal, it would be a free shed and it would store items for many leagues to clear out and open up team rooms.

Motion made by Member Blanchard to add the two items to agenda

Second by Vice Chairman Harrington

Unanimous vote

Motion passed

Motion made by Vice Chairman Harrington to accept the recommendation and approve the request for improving the infield

Second by Member Blanchard

Unanimous vote

Motion passed

Members expressed that the location and placement must be approved by the Building Commissioner for all requirements.

Motion made by Member Blanchard to accept the shed

Second by Member Duval

Unanimous vote

Motion passed



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Facility Use Request – Fall Run Committee, Adams Visitors Center

An application for the use of the Adams Visitors Center for the 35th Fall Run was received for Saturday, September 24th from 5:00 p.m. to 8:00 p.m. and insurance is through MIIA because it is a Town Sponsored event through Kelly Rice. Members requested to amend the application to Blanchard; amend to include other Town Property, as other streets will be utilized as well as they have in the past.

Motion made by Member Blanchard to approve the use of the Adams Visitors Center on September 24, 2016 from 5:00 to 8:00 p.m. to include Eagle Street from East Maple to Hoosac Street, and Hoosac Street from Winter Street to Columbia Street for Bike Night.

Second by Vice Chairman Harrington

Unanimous vote

Motion passed

Facility Use Request – ProAdams, Ramblefest

ProAdams requested use of the Visitors Center for Sunday, October 9th from 9:00 a.m. to 5:00 p.m. for the half marathon and the Ramble hike and the Ramble Fest. Insurance is up to date.

Motion made by Member Nowak for use of Visitors Center by ProAdams for Ramblefest on Sunday, October 9th 9:00 a.m. to 5:00 p.m.

Second by Member Duval

Unanimous Vote

Motion passed

Facility Use Request – Hoosac Valley Athletics, Renfrew Field

Mike Henault of Hoosac Valley Athletics requested use of Renfrew Field on September 16, 2016 and November 23, 2016 from 3:00 to 9:00 p.m. and September 15, 2016 and September 17, 2016 from 3:00 to 9:00 p.m. for football and soccer. The insurance policy is current.

Motion made by Member Nowak to allow use of Renfrew Field by Hoosac Valley Athletics for football on September 16, 2016 and November 23, 2016 and for soccer September 15, 2016 and September 17, 2016 from 3:00 to 9:00 p.m.

Second by Member Blanchard

Unanimous vote

Motion passed

One Day Liquor License Application – Bounti-Fare, Oct 22, 2016

Dave Nicholas d/b/a Bounti-Fare requested a One Day Liquor License for the Harvest Festival on October 22, 2016. Octoberfest wording on the application is to be amended to Harvest Fest. Insurance is in place, and a strategic plan for prevention of underage drinking and overserving is in place.

Motion made by Member Blanchard to approve the One Day Wine & Malt License on Oct 22, 2016 for Dave Nicholas d/b/a Bounti-Fare from 12:00 p.m. to 4:00 p.m. at Bowe Field

Second by Member Duval

Unanimous vote

Motion passed



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Appointment of Part Time Local Inspector/Building Commissioner

Town Administrator Mazzucco advised consistent with the inter-municipal contract with Dalton there was a need to add this position to cover the workload. There is no cost to the taxpayers. The Town will be taking on Don Fitzgerald, who will come on board as part-time and is already certified in the Building Commissioner capacity. In the future the Town will bring on a part-time local inspector eventually.

Motion made by Vice Chairman Harrington to ratify the appointment of Don Fitzgerald to position of Part Time Local Inspector/Building inspector at a Grade 13, Step 1 pay rate of \$30.64 per hour.

Second by Member Duval

Unanimous vote

Motion passed

Advisory Committee on Susan B. Anthony/100th Anniversary of Suffrage

The year 2020 will be the 100th anniversary of Suffrage. A letter from the Town Administrator requests putting together a committee to plan celebrations. If a committee is formed then the Town Administrator may solicit volunteers. It is advisable to have an advisory committee to start the process for creation of a statue and other items. The Town Administrator would have the liberty to appoint members and bring them to the Board for ratification. It was clarified that no budget allocations will be needed, and in the future money may be needed to be appropriated for events but requests can come before the Board.

Motion made by Member Nowak to form an advisory committee to oversee the 100th anniversary of Women's Suffrage with the Town Administrator to oversee and appoint members for Board ratification

Second by Member Blanchard

Unanimous vote

Motion passed

Inter-Municipal Agreement with New Ashford

The purpose of the inter-municipal agreement is for the Town of Adams to provide Building Commissioner services to New Ashford, similar to the Dalton agreement. The only change is that it would be on a per-permit basis. New Ashford only has \$1,000 to \$2,000 per year in permits. This would be a no cost to the Town of Adams and may net \$1,000. There are no operating or capital costs. New Ashford will pay by check or money order to the Town of Adams. The agreement is dated May 1, 2016 because Adams has been providing this service for a while and is just formalizing the agreement by putting it in writing. New Ashford has already approved the agreement but was only signed by one New Ashford Selectman. A final version will be submitted to the Town of Adams Selectmen to sign once ready.

Motion made by Member Blanchard to approve the Inter-Municipal Agreement between the Town of Adams and New Ashford for inspection services

Second by Member Nowak

Unanimous vote

Motion passed



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SUBCOMMITTEE/LIAISON REPORTS

Conservation Commission

Member Nowak advised he attended the Conservation Commission meeting with new Member Bishop in attendance. The next meeting is behind Howland Avenue, at the pumping station. Specialty Minerals had an agreement with the land owner to divert water to cool before going into the Hoosac River, which took away a berm that was never replaced. This caused water to spill out onto a field that created a large wetland. Work is being done by Massachusetts Department of Environmental Protection and Specialty Minerals to fix it.

Berkshire Regional Planning Commission

Member Duval reported on the Berkshire Regional Planning Commission Executive Committee meeting for September. The Mass Works Grant deadline, the MassDOT electronic public hearing location was outlined as Lenox, and the Annual Meeting at the Pittsfield Country Club is forthcoming. The Town of Adams received a grant for \$12,000 for the Pavement Management Plan to identify the situation for the streets in Adams, which was approved by the committee.

DEPARTMENT REPORTS

Town Administrator's Report

State Primary Election

The State Primary is tomorrow from 7:00 a.m. to 8:00 p.m. Citizens are encouraged to come out and vote.

Tax Classification

There will be a Tax Classification Hearing on Wednesday, September 21, 2016. The Town is waiting on the State to approve the numbers. At the worst case scenario it may be moved to the first meeting in October.

Dementia Training

Virtually all Town Hall, Library and Council on Aging staff finished the Dementia Friendly training. The Wastewater Treatment Plant staff is taking it this week and the Police Department and Department of Public Works will be completing it shortly. The goal is to have Adams be the first community in Massachusetts to have 100% of the staff trained in dementia friendly practices.

LED Lighting

A meeting took place with *NGrid* and an estimate on LED Lights should be received shortly. A display of the light selection will be installed before going forward so the Board and the public can see what the LED lights will look like before a commitment is made for a large purchase.

Pavement Management Plan

Berkshire Regional Planning Commission started the Pavement Management Plan and hopes to finish before December in order for it to be put into the FY2018 process.

MassWorks Grant Applications

Two MassWorks Grant Applications have been submitted; one for the completion of the last mile of railroad and the other for the parking lot at 5-7 Hoosac Street. Hopefully the Town will hear in October on these.



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Performance Metrics

- **Assessors Report for September** - The Assessors reports were reviewed for Total Property Sales in Actual and Assessed values. A brief explanation of what an "Arm's Length Transaction" took place.
- **Adams Free Library Statistics** - Library statistics were reviewed. The numbers will be put into a spreadsheet to look at seasonal trends.
- **Building Statistics** – Building statistics can be gotten starting with FY2017 to get performance metrics and track usage.

Massachusetts Municipal Legislative Breakfast

The Massachusetts Municipal Legislative Breakfast for municipal officials is being held in North Adams on October 14, 2016.

Economic Development

A meeting was held to discuss Ilvermorny and additional events planned for the upcoming year.

Board Members inquired about the status of the Murray Street Bridge, the C.T. Plunkett School Boiler Room roof, a rumor regarding the Berkshire Gas building permit being pulled, the status of the Summer Street buildings being torn down, and the Town-wide assessment.

The Department of Public Works is going with the engineer to inspect the Murray Street Bridge, so it is in the works. The Superintendent of Schools is looking at grant funds regarding the C.T. Plunkett School Boiler Room roof. The rumor was false, and they need a new Certificate of Inspection because it was changing from industrial use to manufacturing, but there was no work stoppage or shutdown. Bid documents will be going out soon regarding the Summer Street buildings being torn down, and the Town is looking to keep costs reasonable. It is on track for the end of the calendar year. The Town-wide assessment will hopefully be complete by the September 21, 2016 meeting.

Town Counsel Report

Town Counsel St. John III advised since his last report he performed additional research, investigation, meetings, and correspondence concerning banning a private citizen from public buildings; he worked on preparation of memoranda concerning the Mountain Club appeal to the ABCC and communication with the ABCC and Attorney Brennan; he had discussions concerning a vacant parcel of land; he reviewed a Chapter 7 filing and its impact on the Town; he reviewed correspondence sent to a local citizen; he reviewed the One Day Liquor License application; and he reviewed a pending litigation matter.

ANNOUNCEMENTS AND GOOD OF THE ORDER

Child Safety

Vice Chairman Harrington reminded citizens to be careful of kids because school is open, and kids are out on bikes. When buses have lights flashing there is no passing.

Primary Election

Chairman Snoonian and **Member Nowak** reminded citizens to vote because this is an important Primary Election.



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Ashuwillticook Rail Trail

Member Nowak reported that it was good news to see the base coat of pavement on the bike trail.

Community Events

Member Nowak expressed appreciation for citizens of the community putting on events for Ramblefest, Harvest Festival, events by the Adams Arts Advisory Board, and the event that will benefit Kumar.

EXECUTIVE SESSION

#2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;

Motion made by Member Nowak to enter into executive session for Reason #2 at 8:21 p.m.

Second by Member Duval

Roll Call Vote: Chairman Snoonian, Vice Chairman Harrington, Members Nowak, Duval and Blanchard

Motion passed

Motion made by Member Duval to exit executive session at 8:47 p.m.

Second by Member Nowak

Roll Call Vote: Chairman Snoonian, Vice Chairman Harrington, Members Nowak, Duval and Blanchard

Motion passed

ADJOURNMENT

Motion made by Member Blanchard to adjourn


Second by Vice Chairman Harrington

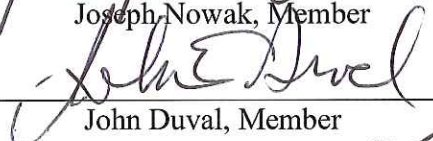
Unanimous Vote

Motion passed

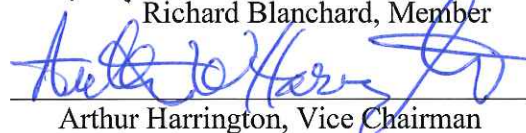
The Board of Selectmen Meeting adjourned at 8:47 p.m.

Respectfully Submitted by Deborah J. Dunlap,
Recording Secretary


Joseph Nowak, Member


John Duval, Member


Richard Blanchard, Member


Arthur Harrington, Vice Chairman


Jeffrey Snoonian, Chairman